



STREET LEVEL HEALTH PROJECT  
DAY LABORER WORKERS RIGHTS ORGANIZER  
JOB DESCRIPTION

**Time Commitment:** 20 hours per week w/no benefits  
**Reports to:** Gabriela Galicia, Interim Executive Director

**Organization:**

Street Level Health Project (SLHP) is an Oakland-based non-profit organization dedicated to improving the health and well-being of underserved, urban, immigrant communities in the Bay Area. Street Level is “a safety net of the safety net” and serves as a point of entry to accessing health and other services for those most often overlooked and neglected, namely the uninsured underinsured, and recently arrived.

The Oakland Workers’ Collective (OWC) was launched in March 2012. OWC is a worker-driven collective committed to building community among Oakland day laborers. We provide vocational training and leadership development that informs workers of their rights, creates safe employment opportunities, advocates for policies that support immigrants, and partners with other organizations that are committed to racial justice for immigrant workers. Please see website for more information: <http://streetlevelhealthproject.org> and [www.oaklanddaylabor.com](http://www.oaklanddaylabor.com)

**Job Description:**

This position will work closely with the Fair Labor Oakland (FLO) collaborative partners and take lead on behalf of Street Level Health Project - Oakland Workers’ Collective to exchange best practices with other centers, support leadership development and worker engagement with policy work to ensure workers’ rights for immigrant workers and overall all workers in Oakland. This position will also work closely with the minimum wage coalition led by Centro Legal Raza to ensure Oakland workers rights are enforced and support workers informing them about their rights through KYR outreach and workshops, supporting conversations with employers on wage theft issues and minimum wage violations, educating workers on the process of filing claims, connecting workers to legal support as needed to the monthly clinic as needed, and jointly with collaborative and work on worker campaigns, employer and media outreach as necessary to highlight the abuses of worker violations.

**Minimum Wage Advocacy and Organizing Project Responsibilities (80%)**

- Use best efforts to fully engage, coordinate, cooperate, and collaborate with all of the local partners who are part of the Project, including attending regular meetings and conference calls and participating in joint, collaborative activities
- In collaboration with partners create joint activities may include: centralized resources for trainings, best practices, referrals for organizations, joint workshops, trainings, media events, local advocacy, co-creation of resources, shared referrals/cross referrals complementing each other’s services, collaboration beyond coordination
- Attend scheduled partner meetings monthly or as necessary.
- Work together with Centro Legal, other Subgrantees, and the City of Oakland, on media events aimed at raising awareness about Measure FF.
- Provide assistance to day laborers and low wage workers by educating workers on the process to recover wages and taking initial steps (demand calls/letters) and work in conjunction with Centro Legal to get workers connected to legal support.

- Support local worker organizing efforts and connecting day laborers issues and involving day laborer leaders to provide testimonies
- Conduct weekly outreach to day laborers and low wage workers regarding Measure FF protections and provide know your rights on employment and health and safety rights.

#### **Administrative Responsibilities (10%)**

- Keep track of data, activities, material other information as needed for grant purposes.
- Help facilitate one-on-one check-ins with day laborers to ensure they are supported by the OWC program and that their needs are being met within the organization's capacity.
- Support in preparing quarterly reports and other reports as needed

#### **General Organizational Support (10%)**

- Support occasional organizational events and advocacy efforts (such as annual Christmas event and other social events).
- Collaborate with other program staff to ensure documentation of referrals between departments.
- Assist potential OWC members with drop-in and scheduled new member intake meetings.
- Attend weekly Thursday department meetings and staff meetings and other organizational meetings as needed
- Provide support to job referral matching program during busy or understaffed times.

#### **Skills and Experience Required:**

- Must be fluent in English and Spanish, with strong written and oral communication skills. Mam speakers highly encouraged to apply.
- Flexibility and willingness to work irregular hours (some evenings, some weekends, depending on demands of the work)
- Experience working with Immigrants and Day Laborers
- Experience in working in partnerships, coalitions, advocacy and campaign work on immigrant and workers' rights
- Experience in curriculum development and providing workshops/presentations/trainings
- Knowledge of Microsoft office and Google Suite. Experience with Salesforce preferred.
- Demonstrate ability to work independently in fast-paced environment.
- A valid California driver's license, and good driving record
- At least two years of experience in community organizing, non-profit, workers'/immigrants rights work
- Basic knowledge of trade skills or desire to learn (ex. construction, gardening, moving, painting, etc.) to understand
- Skilled in group facilitation, conflict resolution, community outreach, with a demonstrated ability to interact with diverse populations including staff, clients, business leaders, community partners, and funders.

#### **Salary and Benefits:**

**Compensation is commensurate with experience. Please email your resume and cover letter to [jobs@streetlevelhealthproject.org](mailto:jobs@streetlevelhealthproject.org). Applications will be accepted on rolling basis.**

*Street Level Health Project (SLHP) is an equal opportunity and affirmative action employer, and does not discriminate on the basis of race, color, religion, sex, sexual orientation, ancestry, national origin, marital status, age, disability, gender, identity, HIV status and any other characteristic protected by local, state, or federal law, in any of its relationships with employees or employment applicants.*