

## **STREET LEVEL HEALTH PROJECT**

**Title:** Outreach and Recovery Navigator / POD Support

**Hours:** 20 hours per week - Non-Exempt Position

**Organization:** Street Level Health Project is an Oakland-based non-profit organization dedicated to improving the health and well-being of underserved, urban, immigrant communities in the Bay Area. We prioritize a holistic health framework that provides direct services to empower low-wage workers to access and advocate for resources that strengthen communities.

**Community Outreach Program:** In collaboration with Alameda County Health Care Services agency, SLHP has been tasked with providing targeted community outreach and health education to residents of Fruitvale and surrounding zip codes, primarily with newly immigrated, low wage workers, day laborers with an emphasis on the Mam community. SLHP will coordinate with ACPHD on developing and disseminating public health messages for the target population focused on COVID-19 containment strategies such as masking requirements, contact tracing, and testing. SLHP will also be responsible for disseminating messages through a variety of platforms including, but not limited to, social media, physical collateral, health education events.

**SLHP Operating Hours:** Monday - Friday 9am to 5pm

**Outreach Hours will vary to accommodate for activities**

### ***Outreach Coordination***

- Conduct outreach and education in regards to Covid and resources with hard-to-reach populations, including the Mam community.
- Conduct street outreach at the gathering stops, as well as outreach events. Connect community members to SLHP services and educate the community on safety measures and messaging in relation to the pandemic.
- Assist the Outreach coordinator in organizing educational and informational material to use for health education and dissemination.
- Support any calls that come through the hotline and provide referrals as needed.
- Support with data collection and information gathering for reporting purposes
- Attend meetings/training/webinars related to this topic as needed.

### ***POD Support***

- Conduct outreach leading up to and the day of Vaccine Event

- Support in organizing resources for the event as well as put PPE and handout packets together
- Support the day/s of the vaccine event as assigned. Activities could include, but are not limited to: line management, registration, translation, resource distribution , set up and clean up.

### ***Administration***

- Collaborate with the Outreach Coordinator, Executive Director and Associate Director in advocating for community identified needs at the city and county level.
- Attend bi-weekly County Outreach Health Education meetings and bring forth work being done by SLHP as well as participate as a thought partner with the County.

### **Required Skills and Qualifications:**

- This position requires **bilingual fluency** in Spanish/English with strong oral and written communication skills. Mam speaking applicants are highly encouraged
- Excellent communication, mediation and group discussion skills.
- Flexibility, adaptability and creative problem-solving approach.
- Strong desire and ability to work collaboratively.
- High level of self-direction, with an ability to multitask and prioritize demands effectively and quickly.

### **Skills and Experience Preferred:**

- Knowledge of Alameda County resources, community organizations, and health systems
- Prior training in health education, integrative health, nutrition, mental health, or program administration.
- Expertise in Microsoft Excel, SPSS, EMR systems is highly desired.
- Experience in non-traditional and open community center work settings.
- Experience with Salesforce database management, data analysis and reporting.

**Salary and Benefits:** This position is a part time and non-exempt with a base pay of \$20/hr. Vacation and sick accrual is based on hours worked, an addition of 2 weeks paid time off during December closure (after a year of employment).

*Street Level Health Project (SLHP) is an equal opportunity and affirmative action employer, and does not discriminate on the basis of race, color, religion, sex, sexual orientation, ancestry,*

*national origin, marital status, age, disability, gender, identity, HIV status and any other characteristic protected by local, state, or federal law, in any of its relationships with employees or employment applicants.*

**How to Apply:** Please send an email detailing related experience and resume to [jobs@streetlevelhealthproject.org](mailto:jobs@streetlevelhealthproject.org). Note job title in the email subject. This position will remain open until filled.